

## UNIQUE STUDENT IDENTIFIER APPLICATION FORM

From 1 January 2015 if you are undertaking nationally recognised training you will need to have a Unique Student Identifier (USI). This includes all students who are continuing a course they started prior to 2015, and all new students.

Before completing this form, you should review the *Fact Sheet: Student Information for the Unique Student Identifier* (attached and available at the USI website [www.usi.gov.au/students](http://www.usi.gov.au/students).)

Please tick one

**I have my own USI:**

<b>FIRST NAME</b>		<b>Last Name</b>	
<b>STUDENT ID</b>		<b>Date of Birth</b>	
<b>MY USI No. is</b>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		

In providing my USI, I confirm *Elite Training Institute* is authorised to collect, use and disclose my student identifier for the purposes required under the Student Identifiers Act 2014.

**I have USI, but I can't remember**

I authorise Elite Training Institute to look-up and verify my USI and personal records in the USI registry.

**I do not have a USI yet:**

***Elite Training Institute* can create your USI for you**

While you may create your own USI, *Elite Training Institute* is also able to create a USI for you.

The application form below should be completed and returned to *Elite Training Institute* as soon as possible for your USI to be created.

### **Personal Details**

<b>First Name:</b>		<b>Middle Name:</b>	
<b>Family Name:</b>			
<b>Student ID:</b>		<b>Date of Birth:</b>	
<b>Gender:</b>	<input type="checkbox"/> Male <input type="checkbox"/> Female	<b>Place of Birth:</b>	
<b>Preferred Contact Method:</b>	<input type="checkbox"/> Phone <input type="checkbox"/> Email <input type="checkbox"/> Mail		
<b>Email:</b>		<b>Mobile:</b>	
<b>Passport Number:</b>		<b>Country of Issue:</b>	
<b>Driving License</b>		<b>State issued</b>	

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<b>Number</b>			
<b>Address in Australia (with postcode)</b>			

**Privacy Notice:**

If you do not already have a Unique Student Identifier (USI) and you want *Elite Training Institute* to apply for a USI to the Student Identifiers Registrar (Registrar) on your behalf, by signing the following declaration of privacy, you give authorisation to the college to *create, verify and look-up* your personal records on the USI registry.

In accordance with section 11 of the Student Identifiers Act 2014 Cth (SI Act), we will securely destroy personal information which we collect from you solely for the purpose of applying for a USI on your behalf as soon as practicable after the USI application has been made or the information is no longer needed for that purpose, unless we are required by or under any law to retain it.

The personal information about you that we provide to the Registrar, including your identity information, is protected by the Privacy Act 1988 Cth (Privacy Act). The collection, use and disclosure of your USI are protected by the SI Act.

If you ask *Elite Training Institute* to make an application for a student identifier on your behalf, *Elite Training Institute* will have to declare that *Elite Training Institute* has complied with certain terms and conditions to be able to access the online student identifier portal and submit this application, including a declaration that *Elite Training Institute* has given you the following privacy notice:

**Privacy policies and complaints**

You can find further information on how the Registrar collects, uses and discloses the personal information about you in the Registrar’s Privacy Policy (<http://usi.gov.au/Pages/privacy-policy.aspx>) or by contacting the Registrar at:

**Privacy Officer**  
**Office of the USI Registrar**  
**Canberra City ACT 2601**  
**GPO Box 9839**  
**Canberra ACT 2601**  
**Email: [usi@industry.gov.au](mailto:usi@industry.gov.au)**

**Student signature:**

Student Name:			
Student Signature:		Date:	

## UNIQUE STUDENT IDENTIFIER APPLICATION FORM

**Office use only:**

If the student has a USI, has it been verified by the ETI staff?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Signature
USI Created by : (if student does not have USI)			
Signature :		Date:	
USI Number assigned:	<input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/>
	<input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/>
	<input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/>
	<input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/>
	<input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/>